



### **Task Inspector – What is it?**

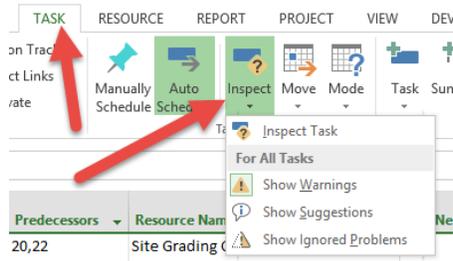
In older versions of Microsoft Project, Task Drivers were a functional method to determine what was making a task's dates move around. In Project Professional 2013, the Task Inspector is the best method to quickly determine why a specific task doesn't have the dates or other information that you expected to see. When a task is selected and Task Inspector is selected, information about what is affecting that task's start date is shown. For clarification purposes, the name of the task and the start date are displayed in the top section of the Task Inspector's pane. It is also a visual interface which helps you quickly pinpoint the main issue(s) affecting the task. The Task Inspector is designed to show you all of the Task Drivers that are affecting the task.

In the lower section of the pane the information is subdivided by different headings with the pertinent information. If a certain driver doesn't exist for a task, it isn't displayed. For example, if you didn't apply leveling to your task, then the Leveling Delay driver will not be displayed. This makes the Task Inspector box much smaller for a task that has very little affecting it and much longer for a task with more items driving its dates.

The potential drivers and causes for why they might appear are:

<b><u>Driver</u></b>	<b><u>Cause</u></b>
Actual Start and Assignments	Actual data was entered
Leveling Delay	Resource leveling was done
Constraint Type/Date	A constraint is set
Summary Task	A constraint is set on a task's summary task
Predecessor Tasks	Linked tasks
Subtasks	A summary task will list the subtasks
Calendar	If a calendar is affecting the task (may display as the Resource name because of their calendar)
Manually Scheduled	The task is manually scheduled

To open the Task Inspector, select it from the ribbon from the Tasks tab.



**Example:**

A simple example of this is explained here. For the task selected, task id 38 “Pour Column piers and foundations” we see the task information in the top part of the pane. In the bottom part of the pane, we see some of the information about the task, the predecessor task and that the calendar for the resource “G.C. Concrete Crew” is affecting the start date.

### Task Inspector

**38 - Pour column piers and foundations**

**INFO:**

Auto Scheduled  
 Start: Thu 1/22/15  
 Finish: Wed 1/28/15

**Predecessor Tasks:**

Name	Type	Lag
37 - Set reinforcing and anchor bolts	Finish To Start	0 days

**Calendars:**  
 Resource: G.C. Concrete Crew

Task ID	Mode	Task Name	Duration	Start	Finish	Predecessors
38		Pour column piers and foundations	5 days	Thu 1/22/15	Wed 1/28/15	37
39		Pour concrete elevator walls	1 day	Mon 1/12/15	Mon 1/12/15	38
40		Cure elevator wall concrete	7 days	Tue 1/13/15	Wed 1/21/15	39
41		Cure piers and foundations	7 days	Thu 1/29/15	Fri 2/6/15	38
42		Strip wall forms	1 day	Thu 1/22/15	Thu 1/22/15	40
43		Strip column piers and foundation forms	3 days	Mon 2/9/15	Wed 2/11/15	41
44		Install pneumatic tube in	3 days	Fri 1/23/15	Tue 1/27/15	42

If there is nothing that jumps out at you, it might be beneficial to click on the Predecessor link and then look at the Task Inspector for that task.